

NOTICE AND AGENDA
CEDAR KEY WATER & SEWER DISTRICT
510 THIRD STREET, CEDAR KEY, FL 32625

REGULAR MEETING
August 12, 2019, 5:00 P.M.

1. Call to order.
2. Pledge and Prayer.
3. Adoption of Agenda.
4. Public Input. Anne O'Steen requested time to discuss her water situation.
5. Approval of minutes of July 8, 2019, Special Meeting and Regular Board meeting *(1-4)*.
6. Financial Reports: Balance Sheet; Budget Report; Checkbook Activity; Past Due Accounts Report; Employee Leave *(5-15)*.
7. Bill Adjustment Request: Alice Lattmer *(16-18)*
8. RESOLUTION NO: 2019-01 *(19-21)*

A RESOLUTION OF THE CEDAR KEY WATER AND SEWER DISTRICT
AMENDING RATES FOR WATER AND SEWER CHARGES; PROVIDING
INSTRUCTIONS TO THE CODIFIER; AND ESTABLISHING AN
EFFECTIVE DATE.

9. RESOLUTION NO: 2019-02 *(21A-21F)*

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE CEDAR
KEY WATER AND SEWER DISTRICT; AMENDING THE FISCAL YEAR
2018-2019 BUDGET; PROVIDING FOR POSTING ON THE DISTRICT'S
WEBSITE; AND ESTABLISHING AN EFFECTIVE DATE.

10. General Manager Report *(22-23)*.
11. Commissioner Comments.
12. Public Input.
13. Adjourn.

All persons are advised that if they decide to appeal any decision made at the above-referenced public hearing, they will need a record of the proceedings, and that, for such purpose, they may need to insure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal will be based.

**CEDAR KEY WATER & SEWER DISTRICT
P.O. BOX 309 / 510 THIRD STREET
CEDAR KEY, FL 32625**

**Minutes of Special Meeting
Board of Commissioners
July 8, 2019**

Board Members Present: Joe Hand, Stephen Rosenthal, Chris Reynolds, Leslie Sturmer.

Others Present: John McPherson, James McCain, Jim Wortham.

1. Meeting called to order at 4:00 p.m. by Stephen Rosenthal, Chair, at the District's water treatment plant, 10050 SW CR 347, Cedar Key.
2. James McCain and John McPherson gave the Board members and guest a tour and explanation of the new facilities relating to the chlorine dioxide pilot test. There was general discussion relating to how the facilities are designed to function, and the nature and duration of the pilot test. The meeting was purely informational, and no decisions of any kind were made by the Board.
3. The meeting was adjourned at 4:45 p.m.

Stephen Rosenthal, Chairperson

Leslie Sturmer, Commissioner &
Secretary of the Board

Date: _____



**CEDAR KEY WATER & SEWER DISTRICT
P.O. BOX 309 / 510 THIRD STREET
CEDAR KEY, FL 32625**

**Minutes of Regular Meeting
Board of Commissioners
July 8, 2019**

Board Members Present: Joe Hand, Stephen Rosenthal, Dottie Haldeman, Chris Reynolds, Leslie Sturmer.

Others Present: John McPherson, James Wortham, Mandy Offerle, Robert Beauchamp.

1. Meeting called to order at 5:00 p.m. by Stephen Rosenthal, Chair.
2. Pledge and Prayer.
3. Adoption of Agenda. **Motion** by Dottie Haldeman to adopt the agenda with the addition of a presentation by Robert Beauchamp on financial matters after the financial report. **Second** by Joe Hand. Passed by a vote of 5-0.
4. Public Input. Public input was requested but none was provided.
5. Approval of Minutes. **Motion** by Dottie Haldeman to accept the minutes of the June 10, 2019, board meeting as presented. **Second** by Chris Reynolds. Passed by a vote of 5-0.
6. Financial Reports. Budget, Balance Sheet, Checkbook Activity, Past Due Accounts, and Employee Leave reports were presented for review. The General Manager was asked to address the following: (1) Why personnel costs are exceeding budget projections; (2) Why there is not enough budgeted to cover the contract cost for General Underground to do the directional drills. **Motion** by Dottie Haldeman to accept the financial reports as presented. **Second** by Chris Reynolds. Passed by a vote of 5-0.
7. Robert Beauchamp: Presentation relating to issues raised by 2017-2018 Annual Audit. Mr. Beauchamp discussed financial issues with the Board, including the following;
 - No significant change in cash balances.
 - The amount of receivables is low so that is positive.
 - Inventory write-off of \$26,000 in small parts for 2018 audit: Would not have done it this way but a judgment call by the auditors.
 - Good that line of credit was paid off last year.
 - Decrease in "unrestricted net position" from \$225,000 to \$145,000 is not desirable, but District remains in good financial shape.
 - Increase in rate revenues in the amount of \$60,000 is positive, but offset by increase in cost of operations in the amount of \$120,000.
 - Cost of operations went up due to health insurance, chemicals, and meter replacements, so not a lot of discretion in these areas.

- District remains in compliance with all state and federal standards for financial condition.
- Need to be sure to increase rates by at least the CPI for operating a utility.

After discussion of these issues, the Board thanked Mr. Beauchamp for his input.

8. General Manager Report.

- a. *Water Plant.* The GM reported that the notice to customers for the chlorine dioxide pilot test had been sent and that the startup occurred on Monday, July 1. He reported that all is going well so far, and that for the first several weeks, no chlorine dioxide will actually be going out into the system; it will be contained at the water treatment site to test its effectiveness as an oxidant.
- b. *Wastewater Treatment Plant.* The GM reported that the last public notice with a comment period was published, so the permit will issue shortly, assuming there is no challenge.
- c. *Wastewater Bridge Lines Directional Drills.* The GM reported that the District received the permit from DOT for the drills, and the contracts with General Underground have been executed.
- d. *New Communication Tower.* The GM reported that the access issue has been resolved: the tower company's title search missed a recorded easement that CFEC had a copy of in its files. He reported that construction is expected to begin about July 22.
- e. *2019-2020 Budget.* The GM presented the Board with a draft budget and the following schedule for TRIM compliance:
 - July Board Meeting: Set current year proposed millage rate and set date, time, and place of tentative budget hearing. (Proposed date: September 9)
 - By August 24: TRIM Notices go out.
 - September 9: Tentative Budget Hearing
 - September 19: Publish Newspaper Notice
 - September 23: Final Budget Hearing
 - By September 26: Budget Resolutions to Property Appraiser
 - By October 22: Certificate of Compliance to Department of Revenue and post final budget on website.

He reviewed the draft budget, and received direction from the Board on a number of issues. After discussion by the Board: **Motion** by Leslie Sturmer to set the first budget hearing time and date for 5:01 p.m., September 9, 2019, at the District Offices, and to set the proposed millage rate at the same rate as last year, i.e., 1.2. **Second** by Joe Hand. Passed by a vote of 5-0.

f. *Groundwater Levels.* The following groundwater level information was presented to the Board:

DATE	ROSEWOOD	SUWANNEE	NOTE
1.1.12	7.62	1.64	6 months before saltwater intrusion
5.23.12	6.67	-.54	Near start of intrusion event
8.1.12	9.76	3.76	Near end of intrusion event
1.1.18	10.46	3.53	Start of 2018
1.1.18	11.50	4.61	Start of this year
6.4.19	10.27	1.74	Previous reading
6.22.19	10.76	3.47	Current

9. Commissioner Comments: There were no comments.
10. Public Input: Public input was requested but none was provided.
11. Adjournment: There being no further business to conduct, the meeting was adjourned at 6:42 p.m.

Stephen Rosenthal, Chairperson

Leslie Sturmer, Commissioner &
Secretary of the Board

Date: _____

Cedar Key Water & Sewer District
Balance Sheet
As of July 31, 2019

Jul 31, 19

ASSETS

Current Assets

Checking/Savings

Unrestricted Cash Funds

100 - Operating Account	86,645.45
102 Petty Cash	175.00
113.3 Unrestricted Savings	50,006.03

Total Unrestricted Cash Funds 136,826.48

Restricted Cash Funds

103.1 Security Deposit	12,401.02
113.00 Water Capital Facility	2,084.94
114.00 RD Payment	48,265.00
114.02 RD RESERVE ACCOUNT	29,462.00

Total Restricted Cash Funds 92,212.96

Total Checking/Savings 229,039.44

Accounts Receivable

1200 · Accounts Rec.-Grease Trap	112.50
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Total Accounts Receivable 112.50

Other Current Assets

134 - Accounts Receivable	85,255.84
135 - Allowance for A/R	-16,000.00
160 - Inventory & Materials	50,491.87
170 · Utility Deposit	141.19
300 · Undeposited Funds	-112.50

Total Other Current Assets 119,776.40

Total Current Assets 348,928.34

Fixed Assets

301 - Land	125,195.95
302 - Other Improvements	2,275,950.23
304 - Plant and Equipment	7,530,935.97
306 - Other Equipment	116,229.81
307 - Sewer Machinery	158,704.72
308 - Computer S/W	9,540.64
309 - Vehicles	110,495.02
311 - Less Accum Depreciation	-5,473,100.38

Total Fixed Assets 4,853,951.96

Other Assets

311.50 · CIP - New Water Treatment Plant

312 · CIP-SRF Project	140,250.00
313 · CIP - SRF District Match	26,000.00
313.25 · CIP - Special Legislative 38091	64,750.00
313.50 · CIP - (Sp Leg 38091) District	20,628.19

Total 311.50 · CIP - New Water Treatment Plant 251,628.19

Total Other Assets 251,628.19

TOTAL ASSETS 5,454,508.49



Cedar Key Water & Sewer District
Balance Sheet
As of July 31, 2019

Jul 31, 19

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Other Current Liabilities

407-01 SS Tax Payable	-4.00
408 - Sales Tax Payable	24.89
411 - Deferred Revenue	6,067.08
450 - Fed. Income Taxes Payable	-351.77
482 - Accrued Int Pay	2,460.07
483 - Accrued Compensated Absences	14,320.00
484 -Security Deposit Payable	12,372.67

Total Other Current Liabilities 34,888.94

Total Current Liabilities 34,888.94

Long Term Liabilities

460 - N/P-Rural Development	1,126,000.00
500 - Accrd Compen Absences-LT	8,970.00

Total Long Term Liabilities 1,134,970.00

Total Liabilities 1,169,858.94

Equity

597 Restricted for Construction	2,850.45
598 - Restricted for Debt Service	24,560.00
3900 - Retained Earnings	170,921.75
599 - Investment in Capital Assets -	3,979,580.15
Net Income	106,737.20

Total Equity 4,284,649.55

TOTAL LIABILITIES & EQUITY 5,454,508.49

Cedar Key Water & Sewer District
2018-2019 Profit & Loss Budget vs. Actual
2018 thru 2019

83%

Ordinary Income/Expense	Oct '18 - Jul 19	Budget	\$ Over Budget	% of Budget
Income				
300 - Income				
305 - Water Charge	367,882.40	445,000.00	-77,117.60	82.67%
310 - Sewer Charges	306,850.89	389,000.00	-82,149.11	78.88%
315 - Ad Valorem Tax				
315.100 · Ad Valorem	187,858.43			
315 - Ad Valorem Tax - Other	10,649.01	203,712.00	-193,062.99	5.23%
Total 315 - Ad Valorem Tax	198,507.44	203,712.00	-5,204.56	97.45%
320 - City Solid Waste Billing	-23.50	0.00	-23.50	100.0%
325 · Penalties	2,514.71	2,000.00	514.71	125.74%
330 - Earned Interest	20.45	12.00	8.45	170.42%
335 · New Meter Charges	1,386.00	2,000.00	-614.00	69.3%
340 - Rent	5,021.14	4,600.00	421.14	109.16%
350 - Misc Income	6,808.50	500.00	6,308.50	1,361.7%
360 · Carry Forward	0.00	50,000.00	-50,000.00	0.0%
365. Meter Installation Fee	720.00	1,000.00	-280.00	72.0%
382 - Grant - Legislative 2016	32,055.00	180,000.00	-147,945.00	17.81%
386 - Grant SRWMD 2018	24,350.00	95,000.00	-70,650.00	25.63%
Total 300 - Income	946,093.03	1,372,824.00	-426,730.97	68.92%
345 · Garbage Collections	464.98			
Total Income	946,558.01	1,372,824.00	-426,265.99	68.95%
Gross Profit	946,558.01	1,372,824.00	-426,265.99	68.95%
Expense				
500 · GENERAL AND ADMINISTRATIVE				
510 · Payroll				
510.01 · Salaries	208,679.60	219,200.00	-10,520.40	95.2%
510.02 · Social Security/Medicare	15,518.76	16,800.00	-1,281.24	92.37%
510.03 · Retirement	23,310.78	27,300.00	-3,989.22	85.39%
510.04 · Health, Dental & Life Ins	44,470.88	51,400.00	-6,929.12	86.52%
510.05 · Workers Comp.	8,222.00	6,600.00	1,622.00	124.58%
Total 510 · Payroll	300,202.02	321,300.00	-21,097.98	93.43%
520 · Office				
520.01 · Supplies	1,494.42	2,000.00	-505.58	74.72%
520.02 · Postage & Shipping	4,067.30	6,000.00	-1,932.70	67.79%
520.03 · Copier, Computer, Billing, Etc.	4,806.49	4,500.00	306.49	106.81%
520.04 · Printing and Copying	669.90	1,500.00	-830.10	44.66%
Total 520 · Office	11,038.11	14,000.00	-2,961.89	78.84%
530 · Utilities				
530.01 · Fuel For Equipment	5,422.55	6,000.00	-577.45	90.38%
530.02 · Solid Waste Disposal	1,853.38	1,700.00	153.38	109.02%
530.03 · Telephone	6,930.33	9,000.00	-2,069.67	77.0%
Total 530 · Utilities	14,206.26	16,700.00	-2,493.74	85.07%
540 · Professional Fees				

6A

Cedar Key Water & Sewer District
2018-2019 Profit & Loss Budget vs. Actual
2018 thru 2019

83%

	Oct '18 - Jul 19	Budget	\$ Over Budget	% of Budget
540.01 · Audit & Accounting	17,750.00	17,000.00	750.00	104.41%
540.02 · Management/Legal	40,500.00	54,000.00	-13,500.00	75.0%
540.03 · Property Appraiser's Fee	6,159.35	6,000.00	159.35	102.66%
540.05 · Tax Collector Fees	4,517.30			
540.04 · Water/Wastwater Operator	1,265.00	5,000.00	-3,735.00	25.3%
Total 540 · Professional Fees	70,191.65	82,000.00	-11,808.35	85.6%
550 - General Repair & Maint				
550.01 · Vehicle	4,798.33	4,000.00	798.33	119.96%
550.02 · Equipment and Tools	1,100.72	55,000.00	-53,899.28	2.0%
550.03 · Building	192.00	35,000.00	-34,808.00	0.55%
550.04 · Supplies	1,589.03	2,500.00	-910.97	63.56%
550.05 · New Tools	2,449.34	4,000.00	-1,550.66	61.23%
Total 550 - General Repair & Maint	10,129.42	100,500.00	-90,370.58	10.08%
560 · Other				
560.01 · Property/Liability Ins.	43,286.00	43,300.00	-14.00	99.97%
560.02 · Election Expenses	0.00	1,000.00	-1,000.00	0.0%
560.03 · Continuing Education	785.00	1,800.00	-1,015.00	43.61%
560.04 · Annual Fees & Dues	1,411.52	2,000.00	-588.48	70.58%
560.05 · Ads and Publications	804.36	500.00	304.36	160.87%
560.06 · Miscellaneous	879.16	2,000.00	-1,120.84	43.96%
560.07 · Contingency	0.00	17,124.00	-17,124.00	0.0%
Total 560 · Other	47,166.04	67,724.00	-20,557.96	69.64%
Total 500 · GENERAL AND ADMINISTRATIVE	452,933.50	602,224.00	-149,290.50	75.21%
600 · DIRECT WATER EXPENSES				
610 · Chemicals and Filters				
610.01 · Chemicals	47,514.37	40,000.00	7,514.37	118.79%
610.02 · Miex Resin	0.00	36,000.00	-36,000.00	0.0%
610.03 · Twin Oxide Inst., Rent, Chemical	36,288.91	90,000.00	-53,711.09	40.32%
Total 610 · Chemicals and Filters	83,803.28	166,000.00	-82,196.72	50.48%
620 - Laboratory				
620.01 · In House Lab	765.10	1,000.00	-234.90	76.51%
620.02 · Outside Lab	1,535.00	2,500.00	-965.00	61.4%
620.03 · Instrument Calibration	0.00	3,500.00	-3,500.00	0.0%
Total 620 - Laboratory	2,300.10	7,000.00	-4,699.90	32.86%
630 - Regulatory				
630.01 · Permits	650.00	1,000.00	-350.00	65.0%
Total 630 - Regulatory	650.00	1,000.00	-350.00	65.0%
640 · Repairs and Maintenance				
640.01 · Piping and Distribution	18,704.26	15,000.00	3,704.26	124.7%
640.02 · Equipment	6,312.01	25,000.00	-18,687.99	25.25%
640.03 · Building & Grounds	0.00	3,000.00	-3,000.00	0.0%
640.04 · Water Tower Maintenance	35,503.88	35,500.00	3.88	100.01%
640.05 · Generators Annual Mainte	2,025.00	2,250.00	-225.00	90.0%
Total 640 · Repairs and Maintenance	62,545.15	80,750.00	-18,204.85	77.46%

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Cedar Key Water & Sewer District
2018-2019 Profit & Loss Budget vs. Actual
2018 thru 2019

83%

	Oct '18 - Jul 19	Budget	\$ Over Budget	% of Budget
650 · Utilities				
650.01 · Electric	15,743.93	20,000.00	-4,256.07	78.72%
650.02 · Propane	486.42	400.00	86.42	121.61%
650.03 · Telephone	3,008.91	2,000.00	1,008.91	150.45%
Total 650 · Utilities	19,239.26	22,400.00	-3,160.74	85.89%
660 · Other				
660.01 · Professional Fees	35,885.00	90,000.00	-54,115.00	39.87%
660.20 · Contingency	0.00	9,500.00	-9,500.00	0.0%
Total 660 · Other	35,885.00	99,500.00	-63,615.00	36.07%
680 · Loans				
680.05 · RD - Water System Interest	0.00	31,000.00	-31,000.00	0.0%
680.06 · RD - Water System Principal	0.00	16,000.00	-16,000.00	0.0%
Total 680 · Loans	0.00	47,000.00	-47,000.00	0.0%
Total 600 · DIRECT WATER EXPENSES	204,422.79	423,650.00	-219,227.21	48.25%
700 · DIRECT WASTEWATER EXPENSES				
710 · Chemicals and Filters				
710.01 · Chemicals	21,714.33	36,000.00	-14,285.67	60.32%
Total 710 · Chemicals and Filters	21,714.33	36,000.00	-14,285.67	60.32%
720 · Laboratory				
720.01 · In House Lab	1,297.23	1,500.00	-202.77	86.48%
720.02 · Outside Lab	7,698.00	13,000.00	-5,302.00	59.22%
720.03 · Instrument Calibration	275.00	3,600.00	-3,325.00	7.64%
Total 720 · Laboratory	9,270.23	18,100.00	-8,829.77	51.22%
730 · Regulatory				
730.01 · Permits	1,000.00	200.00	800.00	500.0%
730.02 · Biosolids Hauling	40,140.00	45,000.00	-4,860.00	89.2%
Total 730 · Regulatory	41,140.00	45,200.00	-4,060.00	91.02%
740 · Repairs Maintenance Other				
740.01 · Piping & Distribution	5,236.51	5,000.00	236.51	104.73%
740.02 · Equipment	24,749.72	15,000.00	9,749.72	165.0%
740.03 · Building and Grounds	0.00	1,000.00	-1,000.00	0.0%
740.04 · Generator-Annual Maintenance	1,375.00	1,150.00	225.00	119.57%
Total 740 · Repairs Maintenance Other	31,361.23	22,150.00	9,211.23	141.59%
750 · Utilities				
750.01 · Electric	23,525.70	20,000.00	3,525.70	117.63%
750.02 · Propane	341.63	1,000.00	-658.37	34.16%
Total 750 · Utilities	23,867.33	21,000.00	2,867.33	113.65%
760 · Other				
760.01 · Professional Fees -WWTP Permit	2,003.00	0.00	2,003.00	100.0%
760.02 · Contingency	0.00	9,500.00	-9,500.00	0.0%
Total 760 · Other	2,003.00	9,500.00	-7,497.00	21.08%
770 · Capital Expenditures				
770.01 · Bridge 1,2,3 Drills	53,108.40	195,000.00	-141,891.60	27.24%
Total 770 · Capital Expenditures	53,108.40	195,000.00	-141,891.60	27.24%

60

Cedar Key Water & Sewer District
2018-2019 Profit & Loss Budget vs. Actual
2018 thru 2019

83%

	Oct '18 - Jul 19	Budget	\$ Over Budget	% of Budget
Total 700 · DIRECT WASTEWATER EXPENSES	182,464.52	346,950.00	-164,485.48	52.59%
Total Expense	839,820.81	1,372,824.00	-533,003.19	61.18%
Net Ordinary Income	106,737.20	0.00	106,737.20	100.0%
Net Income	106,737.20	0.00	106,737.20	100.0%

Cedar Key Water & Sewer District
Monthly Checkbook Activity
As of July 31, 2019

Date	Num	Name	Memo	Amount
Unrestricted Cash Funds				
07/01/2019	28516	US Postmaster	738 pc @ 0.35 ea = 258.30	-258.30
07/01/2019		Deposit	Repair to individual Pumping Unit 1307 SW 166th C	1,402.00
07/03/2019	28519	Central FL Electric	Electric June 2019	-4,466.43
07/03/2019	28520	Carr, Riggs & Ingram, LLC	Financial Statement Audit for the year ended Septa	-1,000.00
07/03/2019	28521	Gator Works Computing	Backup, Invoice 17- 21765,17-21799	-784.45
07/03/2019	28522	John K. McPherson. P.A.	Management, invoice No: 794 June 2019	-4,500.00
07/03/2019	28523	Levy County Property Appraiser	Invoice: 09/30/2019	-6,159.35
07/03/2019	28524	Marina Hardware At Cedar Key, Inc.	Invoice No & Account No: 220 June 2019	-390.17
07/03/2019	28517	Doty, Gabriel T	Pay Check	-489.07
07/03/2019	28518	McCain, James E.	Pay Check	-1,530.80
07/03/2019	28525	Verizon Wireless	Cell Phones, Invoice No: 9830809736 ,522628596-C	-232.96
07/03/2019	28526	Utility Service Co., Inc.	Invoice No:481364 07/01/2019	-8,875.97
07/03/2019	28527	TwinOxide	Invoice No: 2011927 5/23/2019	-5,800.00
07/05/2019	28530	Johns, Alicia M.	Pay Check	-420.21
07/05/2019	28531	Quinn, William M.	Pay Check	-774.48
07/05/2019	28533	Richburg, Margaret A.	Pay Check	-551.65
07/05/2019	28528	Haldeman, Hattie B.	Pay Check	-369.40
07/05/2019	28529	Hand, Joseph G.	Pay Check	-369.40
07/05/2019	28532	Reynolds, Chris	Pay Check	-369.40
07/05/2019	28534	Rosenthal, Stephen B.	Pay Check	-369.40
07/05/2019	28535	Sturmer, Leslie N.	Pay Check	-369.40
07/05/2019	Bankdraft	EFTPS	59-1156008	-1,458.24
07/05/2019		Deposit	Denise McMeekin 12810 State Road 24 Cedar Key,	506.00
07/05/2019		Deposit	April Faulkner 71001	48.45
07/08/2019		Deposit	Boyd Kimbail 404001	49.07
07/09/2019	Bankdraft	City Of Cedar Key	s:530.02 · Solid Waste Disposal	-141.19
07/09/2019		Deposit	Deposit	12,772.80
07/09/2019		Deposit	56.54,48.58,47.04	152.16
07/10/2019		Deposit	Deposit	125.00
07/11/2019	28536	Quinn, William M.	Pay Check	-974.23
07/12/2019	28537	Doty, Gabriel T	Pay Check	-489.07
07/12/2019	28538	Johns, Alicia M.	Pay Check	-420.22
07/12/2019	28539	McCain, James E.	Pay Check	-990.06
07/12/2019	28540	Richburg, Margaret A.	Pay Check	-551.67
07/12/2019	Bank Draft	EFTPS	59-1156008	-1,010.56
07/15/2019	28541	Aqua Pure Water & Sewerage Service	Invoice No: 83549 June 2019	-414.00
07/15/2019	28542	AT&T	352-543-52859381989,352-543-64059371988	-535.57
07/15/2019	28543	Cedar Key Beacon	Invoice No 24-000485	-112.64
07/15/2019	28544	Hach Company	Invoice No: 14482842	-204.22
07/15/2019	28545	Konica Minolta Business Solutions	Maintenance, Invoice No:2590661633 June 2019	-84.57
07/15/2019	28546	NAPA Gulf Coast Parts, LLC	Account # 1999 June 2019	-32.65
07/15/2019	28547	USA Blue Book	Invoice No: 935354 6/26/2019	-402.24
07/15/2019	Bankdraft	Wex Bank Marathon Fleet	Fuel Invoice: 5997908 June 2019	-520.90

Cedar Key Water & Sewer District
Monthly Checkbook Activity
As of July 31, 2019

Date	Num	Name	Memo	Amount
07/15/2019	28548	A-Able Septic-Sewer Service, Inc.	Invoice No:44404 7/09/19	-1,800.00
07/15/2019	28549	AT&T Internet Service	Invoice No: 122314242	-105.66
07/15/2019	28550	Hawkins, Inc.d/b/a Dumont	Invoice No: 4535086,4535087	-2,831.90
07/15/2019	28551	SUNSHINE STATE ON CALL OF FL, IN	Invoice No: 0000178225	-90.52
07/15/2019	28552	Telemetry & Control Systems Solutions,	Invoice No: 2410 7/12/2019	-585.00
07/15/2019	28553	USA Blue Book	Invoice No: 941592 7/03/2019	-277.65
07/15/2019			Deposit	47.00
07/15/2019		Deposit	Account Musum # 402001	54.92
07/16/2019	28554	Ellis Automated Corporation	Invoice No: 1403 8/14/2019	-1,316.00
07/16/2019	28555	FL DEP BURE OF FINANCE AND ACC	Invoice No: 060171 7/15/19	-1,000.00
07/16/2019	28556	VISA	Invoice No 5085	-495.55
07/16/2019		Deposit	Deposit	9,341.45
07/16/2019		Deposit	Deposit FWC 4001	166.31
07/17/2019	28557	Quinn, William M.	Pay Check	-659.05
07/17/2019		Deposit	#32001 & 387001	848.79
07/18/2019	28558	Richburg, Margaret A.	Pay Check	-551.66
07/18/2019	28559	Bank of America	Account # 5490 9902 2217 3922	-161.99
07/18/2019	28560	Mittauer & Associates, Inc.	Invoice No: 19305	-402.00
07/18/2019	28561	Mittauer & Associates, Inc.	Invoice No: 19306	-4,200.00
07/18/2019	28562	LANIER MUNICIPAL SUPPLY CO.,INC.	Invoice No: 103050 7/11/19	-178.68
07/18/2019	28563	McCall Service, Inc.	# 1000001449 Invoice No: 58247736	-48.00
07/18/2019		Deposit	#899001	42.29
07/19/2019	28564	Doty, Gabriel T	Pay Check	-429.58
07/19/2019	28565	Johns, Alicia M.	Pay Check	-420.21
07/19/2019	28566	McCain, James E.	Pay Check	-1,424.13
07/19/2019	Bankdraft	EFTPS	59-1156008	-1,035.64
07/22/2019		Deposit	Deposit	11,197.59
07/22/2019		Deposit	Melody Grey # 430001	57.03
07/22/2019	Bankdraft	Bad Check		-47.66
07/22/2019	Bankdraft	Bank charge	Bank Charge	-12.00
07/23/2019		Deposit	Deposit	667.72
07/25/2019	28568	Johns, Alicia M.	Pay Check	-420.21
07/25/2019	28569	Richburg, Margaret A.	Pay Check	-551.67
07/25/2019	28567	Doty, Gabriel T	Pay Check	-577.79
07/25/2019	Bankdraft	Blue Cross Blue Shield of FL	Group:90866 Division: 001 Invoice 45000238764 A	-4,200.46
07/25/2019	28570	AFLAC	ATF27	-1,009.96
07/25/2019	28571	Transamerica Worksite Marketing	33859	-56.08
07/25/2019	28572	A-Able Septic-Sewer Service, Inc.	Invoice No:44517 7/23/2019	-1,800.00
07/25/2019	28573	AT & T MOBILITY	Account # 287283253088 X07182019	-23.55
07/25/2019	28574	Hawkins, Inc.d/b/a Dumont	Invoice No: 4544995,4544996	-1,449.25
07/25/2019	28575	USA Blue Book	Invoice No:944980 7/09/2019	-168.63
07/25/2019	28576	Quill Corporation	Invoice No: 4082333,4104042	-34.97
07/25/2019		Deposit	Deposit	9,961.82
07/26/2019	28577	McCain, James E.	Pay Check	-844.39
07/26/2019	28578	Quinn, William M.	Pay Check	-795.32



Cedar Key Water & Sewer District

Monthly Checkbook Activity

As of July 31, 2019

Date	Num	Name	Memo	Amount
07/26/2019	Bankdraft	EFTPS	59-1156008	-931.90
07/26/2019		Deposit	Dustin Water # 105001	94.49
07/28/2019		Deposit	Edward Griswold # 310001	204.55
07/28/2019		Deposit	Deposit	396.31
07/29/2019	Bankdraft	FMP,TF Pension Service	Retirement July 2019	-2,667.73
07/29/2019	28579	DAVISVISION	90866	-79.26
07/30/2019		Deposit	300001 J. McCain \$204.21 266001 M. Gilgilm \$ 50	255.03
07/30/2019		Deposit	Deposit	3,764.20
07/30/2019		Deposit	Deposit	15,658.81
07/31/2019		Deposit	171001 Gloria Woodard	47.40
07/31/2019	28580	US Postmaster	779pc @ 0.35 ea = 272.65	-272.65
				<u>-12,518.38</u>
Total Unrestricted Cash Funds				<u>-12,518.38</u>
TOTAL				<u>-12,518.38</u>



Cedar Key Water and Sewer District

Penalty Register

Detailed

For charges due before 07/31/2019

Account Balance as of 07/31/2019

Disconnect Date 08/09/2019

Sorted by: Route + Reading Sequence

Location No	Account No	Name	Address	Meter No.	Prev. Balance	Penalty	Tax	Account Balance
989001	989001	TARA BARNEY	12238 FRANCO CIRCLE					
WATER	P1			11444226	60.11	20.00	0.00	80.11
SEWER					20.63	0.00	0.00	20.63
		TARA BARNEY	Total		80.74	20.00	0.00	100.74
130001	130001	HOG IS. CLAM CO., LLC	12680 BAYSHORE AVE.					
WATER	P1			14280797	24.56	20.00	0.00	44.56
		HOG IS. CLAM CO., LLC	Total		24.56	20.00	0.00	44.56
164001	164001	DAVID MALINOWSKI	1158 WHIDDON AVE.					
WATER	P1			18258672	24.39	20.00	0.00	44.39
SEWER					23.32	0.00	0.00	23.32
		DAVID MALINOWSKI	Total		47.71	20.00	0.00	67.71
249001	249001	MARK SALTER	16741 SW 133RD ST.					
WATER	P1			14280664	36.17	20.00	0.00	56.17
SEWER					33.18	0.00	0.00	33.18
		MARK SALTER	Total		69.35	20.00	0.00	89.35
256001	256001	TONY NEWELL	1173 WHIDDON AVE- 2					
WATER	P1			09535569	35.99	20.00	0.00	55.99
SEWER					33.02	0.00	0.00	33.02
		TONY NEWELL	Total		69.01	20.00	0.00	89.01
283001	283001	CASSIE PEADEN	16491 SHELLCREST...					
WATER	P1			14346869	28.57	20.00	0.00	48.57
SEWER					26.70	0.00	0.00	26.70
		CASSIE PEADEN	Total		55.27	20.00	0.00	75.27
301001	301001	KAREN QUINN	1210 PARODA AVENUE					
WATER	P1			14280832	30.15	20.00	0.00	50.15
SEWER					27.98	0.00	0.00	27.98
		KAREN QUINN	Total		58.13	20.00	0.00	78.13
324001	324001	OLIVER BAUER	12451 GULF BLVD.					
WATER	P1			14280606	28.11	20.00	0.00	48.11
SEWER					26.33	0.00	0.00	26.33
		OLIVER BAUER	Total		54.44	20.00	0.00	74.44
1086001	1086001	TODD THOMPSON	12191 SW 165TH AVENUE					
WATER	P1			14621653	26.99	20.00	0.00	46.99
SEWER					25.42	0.00	0.00	25.42
		TODD THOMPSON	Total		52.41	20.00	0.00	72.41
408001	408001	MARY MARTIN	16790 SW 121ST LANE					
WATER	P1			14280779	29.61	20.00	0.00	49.61
SEWER					27.55	0.00	0.00	27.55
		MARY MARTIN	Total		57.16	20.00	0.00	77.16
417001	417001	JUDY KINTNER	16751 SW HODGES AVE.					
WATER	P1			13658415	26.67	20.00	0.00	46.67
SEWER					25.17	0.00	0.00	25.17
		JUDY KINTNER	Total		51.84	20.00	0.00	71.84
491001	491001	LYNN SYLVER	12390 GULF BLVD					
WATER	P1			14280471	27.38	20.00	0.00	47.38
SEWER					25.74	0.00	0.00	25.74
		LYNN SYLVER	Total		53.12	20.00	0.00	73.12
1098001	1098001	P & G HOSPITALITY	192 2ND STREET - CC 201					
WATER	P1			17023637	25.75	20.00	0.00	45.75

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Location No	Account No	Name	Address	Meter No.	Prev. Balance	Penalty	Tax	Account Balance
1098001	1098001	P & G HOSPITALITY	192 2ND STREET - CC 201		24.42	0.00	0.00	24.42
		SEWER						
		P & G HOSPITALITY	Total		50.17	20.00	0.00	70.17
1099001	1099001	P & G HOSPITALITY	192 2ND STREET - CC 202					
		WATER		17023621	25.58	20.00	0.00	45.58
		SEWER			24.28	0.00	0.00	24.28
		P & G HOSPITALITY	Total		49.86	20.00	0.00	69.86
1100001	1100001	P & G HOSPITALITY	192 2ND STREET - CC 203					
		WATER		17023620	26.65	20.00	0.00	46.65
		SEWER			25.15	0.00	0.00	25.15
		P & G HOSPITALITY	Total		51.80	20.00	0.00	71.80
1110001	1110001	P & G HOSPITALITY	192 2ND STREET - CC 204					
		WATER		17023636	26.77	20.00	0.00	46.77
		SEWER			25.25	0.00	0.00	25.25
		P & G HOSPITALITY	Total		52.02	20.00	0.00	72.02
1120001	1120001	P & G HOSPITALITY	192 2ND STREET - CC 205					
		WATER		17023624	25.80	20.00	0.00	45.80
		SEWER			24.46	0.00	0.00	24.46
		P & G HOSPITALITY	Total		50.26	20.00	0.00	70.26
1130001	1130001	P & G HOSPITALITY	192 2ND STREET - CC 206					
		WATER		17023625	26.50	20.00	0.00	46.50
		SEWER			25.03	0.00	0.00	25.03
		P & G HOSPITALITY	Total		51.53	20.00	0.00	71.53
1150001	1150001	P & G HOSPITALITY	192 2ND STREET - CC 208					
		WATER		17023635	26.77	20.00	0.00	46.77
		SEWER			25.25	0.00	0.00	25.25
		P & G HOSPITALITY	Total		52.02	20.00	0.00	72.02
1160001	1160001	P & G HOSPITALITY	192 2ND STREET - CC 209					
		WATER		17023634	27.82	20.00	0.00	47.82
		SEWER			26.09	0.00	0.00	26.09
		P & G HOSPITALITY	Total		53.91	20.00	0.00	73.91
504001	504001	L&M SOL.	192 2ND ST - POOL					
		WATER		13458140	40.27	20.00	0.00	60.27
		L&M SOL.	Total		40.27	20.00	0.00	60.27
1170001	1170001	P & G HOSPITALITY	192 2ND STREET - CC 301					
		WATER		17023631	27.43	20.00	0.00	47.43
		SEWER			25.78	0.00	0.00	25.78
		P & G HOSPITALITY	Total		53.21	20.00	0.00	73.21
1180001	1180001	P & G HOSPITALITY	192 2ND STREET - CC 302					
		WATER		17023630	26.16	20.00	0.00	46.16
		SEWER			24.75	0.00	0.00	24.75
		P & G HOSPITALITY	Total		50.91	20.00	0.00	70.91
1190001	1190001	P & G HOSPITALITY	192 2ND STREET - CC 303					
		WATER		17023628	28.81	20.00	0.00	48.81
		SEWER			26.90	0.00	0.00	26.90
		P & G HOSPITALITY	Total		55.71	20.00	0.00	75.71
1200001	1200001	P & G HOSPITALITY	192 2ND STREET - CC 304					
		WATER		17023629	24.68	20.00	0.00	44.68
		SEWER			23.51	0.00	0.00	23.51
		P & G HOSPITALITY	Total		48.14	20.00	0.00	68.14
1210001	1210001	P & G HOSPITALITY	192 2ND STREET - CC 305					
		WATER		17023623	26.16	20.00	0.00	46.16
		SEWER			24.75	0.00	0.00	24.75
		P & G HOSPITALITY	Total		50.91	20.00	0.00	70.91
1220001	1220001	P & G HOSPITALITY	192 2ND STREET - CC 306					
		WATER		17023622	24.83	20.00	0.00	44.83
		SEWER			23.67	0.00	0.00	23.67
		P & G HOSPITALITY	Total		48.50	20.00	0.00	68.50
1230001	1230001	P & G HOSPITALITY	192 2ND STREET - CC 307					
		WATER		17023633	26.89	20.00	0.00	46.89

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Location No	Account No	Name	Address	Meter No.	Prev. Balance	Penalty	Tax	Account Balance
1230001	1230001	P & G HOSPITALITY	192 2ND STREET - CC 307		25.34	0.00	0.00	25.34
		SEWER						
		P & G HOSPITALITY	Total		52.23	20.00	0.00	72.23
1240001	1240001	P & G HOSPITALITY	192 2ND STREET - CC 308		25.63	20.00	0.00	45.63
		WATER		17023632				
		SEWER			24.32	0.00	0.00	24.32
		P & G HOSPITALITY	Total		49.95	20.00	0.00	69.95
1250001	1250001	P & G HOSPITALITY	192 2ND STREET - CC 309		31.56	20.00	0.00	51.56
		WATER		17023626				
		SEWER			29.15	0.00	0.00	29.15
		P & G HOSPITALITY	Total		60.71	20.00	0.00	80.71
506001	506001	SPA- LAUNDRY-...	192 2ND STREET		47.48	20.00	0.00	67.48
		WATER		14280705				
		SEWER			43.14	0.00	0.00	43.14
		SPA- LAUNDRY-...	Total		90.62	20.00	0.00	110.62
507001	507001	P & G HOSPITALITY	192 2ND ST 310		45.36	20.00	0.00	65.36
		WATER		14062479				
		SEWER			41.23	0.00	0.00	41.23
		P & G HOSPITALITY	Total		86.59	20.00	0.00	106.59
508001	508001	G. CONNER	192 2ND ST-CC 311		27.09	20.00	0.00	47.09
		WATER		12915222				
		SEWER			25.50	0.00	0.00	25.50
		G. CONNER	Total		52.59	20.00	0.00	72.59
509001	509001	CHRISTINA CULVER	192 2ND ST-CC 212		27.38	20.00	0.00	47.38
		WATER		13379998				
		SEWER			25.74	0.00	0.00	25.74
		CHRISTINA CULVER	Total		53.12	20.00	0.00	73.12
510001	510001	VONASEK/BROWN	192 2ND ST-CC 313		25.60	20.00	0.00	45.60
		WATER		14346383				
		SEWER			24.30	0.00	0.00	24.30
		VONASEK/BROWN	Total		49.90	20.00	0.00	69.90
511001	511001	CAROL GRAHAM	192 2ND ST-CC 314		25.73	20.00	0.00	45.73
		WATER		14280466				
		SEWER			24.40	0.00	0.00	24.40
		CAROL GRAHAM	Total		50.13	20.00	0.00	70.13
513001	513001	M. WHITE	192 2ND ST-CC 316		26.45	20.00	0.00	46.45
		WATER		13658423				
		SEWER			24.99	0.00	0.00	24.99
		M. WHITE	Total		51.44	20.00	0.00	71.44
514001	514001	M. WHITE	192 2ND ST-CC 317		27.60	20.00	0.00	47.60
		WATER		13658399				
		SEWER			25.92	0.00	0.00	25.92
		M. WHITE	Total		53.52	20.00	0.00	73.52
515001	515001	GLADYS BRAMI	192 2ND ST-CC 210		25.58	20.00	0.00	45.58
		WATER		14280693				
		SEWER			24.28	0.00	0.00	24.28
		GLADYS BRAMI	Total		49.86	20.00	0.00	69.86
516001	516001	M. WHITE	192 2ND ST-CC 211		28.40	20.00	0.00	48.40
		WATER		14280475				
		SEWER			26.57	0.00	0.00	26.57
		M. WHITE	Total		54.97	20.00	0.00	74.97
517001	517001	M. WHITE	192 2ND ST-CC 212		27.11	20.00	0.00	47.11
		WATER		14280699				
		SEWER			25.52	0.00	0.00	25.52
		M. WHITE	Total		52.63	20.00	0.00	72.63
519001	519001	M. WHITE	82 2ND ST-CC 214		27.96	20.00	0.00	47.96
		WATER		14280473				
		SEWER			26.21	0.00	0.00	26.21
		M. WHITE	Total		54.17	20.00	0.00	74.17
521001	521001	M. WHITE	82 2ND ST CC 216					

Location No	Account No	Name	Address	Meter No.	Prev. Balance	Penalty	Tax	Account Balance
521001	521001	M. WHITE	82 2ND ST CC 216					
	WATER	P1		14280472	27.43	20.00	0.00	47.43
	SEWER				25.78	0.00	0.00	25.78
		M. WHITE	Total		53.21	20.00	0.00	73.21
522001	522001	M. WHITE	82 2ND ST-CC 217					
	WATER	P1		18258677	26.65	20.00	0.00	46.65
	SEWER				25.15	0.00	0.00	25.15
		M. WHITE	Total		51.80	20.00	0.00	71.80
523001	523001	P & G HOSPITALITY	190 2ND ST-CC MARINA					
	WATER	P1		13379826	24.00	20.00	0.00	44.00
		P & G HOSPITALITY	Total		24.00	20.00	0.00	44.00
529001	529001	A. HAGAR	52 2ND ST-#409					
	WATER	P1		12943666	28.16	20.00	0.00	48.16
	SEWER				26.37	0.00	0.00	26.37
		A. HAGAR	Total		54.53	20.00	0.00	74.53
534001	534001	G. TROY	11 OLD MILL DRIVE - 1B					
	WATER	P1		14280493	78.61	20.00	0.00	98.61
	SEWER				74.36	0.00	0.00	74.36
		G. TROY	Total		152.97	20.00	0.00	172.97
535001	535001	G. TROY	11 OLD MILL DRIVE - 1C					
	WATER	P1		14280484	76.61	20.00	0.00	96.61
	SEWER				72.74	0.00	0.00	72.74
		G. TROY	Total		149.35	20.00	0.00	169.35
536001	536001	PHILIP WINN	11 OLD MILL DRIVE - 1D					
	WATER	P1		14280487	27.96	20.00	0.00	47.96
	SEWER				26.21	0.00	0.00	26.21
		PHILIP WINN	Total		54.17	20.00	0.00	74.17
682001	682001	AWAY FROM THE...	360 DOCK STREET					
	WATER	P1		14346426	248.62	20.00	0.00	268.62
	SEWER				325.06	0.00	0.00	325.06
		AWAY FROM THE...	Total		573.68	20.00	0.00	593.68
726001	726001	ROSEMARY #3...	513 1ST ST.					
	WATER	P1		14280436	28.13	20.00	0.00	48.13
	SEWER				26.35	0.00	0.00	26.35
		ROSEMARY #3...	Total		54.48	20.00	0.00	74.48
728001	728001	ROSEMARY #1...	509 1ST ST.					
	WATER	P1		13935882	29.66	20.00	0.00	49.66
	SEWER				27.59	0.00	0.00	27.59
		ROSEMARY #1...	Total		57.25	20.00	0.00	77.25
752001	752001	CINDY BONISH	510 2ND ST.-MILLER					
	WATER	P1		14280401	24.44	20.00	0.00	44.44
	SEWER				23.35	0.00	0.00	23.35
		CINDY BONISH	Total		47.79	20.00	0.00	67.79
854001	854001	FARAWAY INN	847 3RD ST.-O.BAUR					
	WATER	P1		14346281	94.30	20.00	0.00	114.30
	SEWER				85.61	0.00	0.00	85.61
		FARAWAY INN	Total		179.91	20.00	0.00	199.91
876001	876001	CONSTANCE YOUNG	850 3RD STREET					
	WATER	P1		12601476	50.31	20.00	0.00	70.31
	SEWER				47.87	0.00	0.00	47.87
		CONSTANCE YOUNG	Total		98.18	20.00	0.00	118.18
904001	904001	REBIA BROWN	690 5TH ST.					
	WATER	P1		12601515	37.81	20.00	0.00	57.81
	SEWER				34.62	0.00	0.00	34.62
		REBIA BROWN	Total		72.43	20.00	0.00	92.43
918001	918001	JAMES MASON	5030 G. ST.					
	WATER	P1		14062460	63.30	20.00	0.00	83.30
	SEWER				57.38	0.00	0.00	57.38
		JAMES MASON	Total		120.68	20.00	0.00	140.68
922001	922001	SOMMER DEADMOND	882 6TH ST.					

Location No	Account No	Name	Address	Meter No.	Prev. Balance	Penalty	Tax	Account Balance
922001	922001	SOMMER DEADMOND	882 6TH ST.					
WATER	P1			14346441	35.30	20.00	0.00	55.30
SEWER					32.42	0.00	0.00	32.42
		SOMMER DEADMOND	Total		67.72	20.00	0.00	87.72
956001	956001	JOE VASTOLA	882 8TH ST.					
WATER	P1			14346507	24.85	20.00	0.00	44.85
SEWER					23.69	0.00	0.00	23.69
		JOE VASTOLA	Total		48.54	20.00	0.00	68.54

Total Customers 59
 Prev. Balance \$4,156.08
 Penalty \$1,180.00
 Total Tax \$0.00
 Account Balance \$5,336.08

Previously Posted Penalty \$0.00

Cedar Key Water & Sewer District

Sick and Annual Leave Balances

July 31, 2019 Amount Used 2019

<u>Employee</u>	<u>Sick Available</u>	<u>Sick Used</u>	<u>Vacation Available</u>	<u>Vacation Used</u>
Doty, Gabriel T	32:00	56:00	34:04	48:00
Johns, Alicia M.	15:57	60:30	19:30	99:00
McCain, James E.	1213:30	24:00	192:57	105:00
Quinn, William M.	226:30	53:00	216:24	89:00
Richburg, Margaret A.	2:00	61:30	48:24	92:00

Adjusted Bill Calculation

Adjustment Information

Date Requested: 8/6/2019
 Month of Service: Jul-19
 Metered Usage: 19,780 Gal
 Am't Billed (W&S): \$293.91

Customer Name: Alice Lattmer

Account No.: 5001

Service Address: 11431 SW 154th Avenue

*Previous 12 Months

Average W&S Usage: 2,669 gallons/Month

Justification: Broken water line in yard was found and repaired.

	Water	Sewer
Base Charges:	\$24.00	\$23.00

Water Usage

Gallons: **19,780**

0 to 3K @	\$2.43/K	\$7.29
3 to 6 K @	\$4.56/K	\$13.68
6 to 9 K @	\$6.43/K	\$19.29
9K+ @	\$8.32/K	\$89.69
Total:		\$153.95

Adjusted Sewer Usage

Gallons*: **2,669**

0 to 3K @	\$1.97/K	\$5.26
3 to 6 K @	\$3.99/K	\$0.00
6 to 9 K @	\$5.79/K	\$0.00
9K+ @	\$7.58/K	\$0.00
Total:		\$28.26

Adjusted Water and Sewer, Total: \$182.21

Usage Report

From: 07/01/2018 Through: 08/06/2019

Sorted By: Account Number

For 5001

Handwritten signature

Location No	Acct No.	Name	Service Address	Route	Measure	Act Usage	Bill Usage	Adj Usage	Adj Amt	Charges	Prior Date	Prior Read	Current Date	Current Read
	5001	ALICE LATTIMER	11431 SW 154TH AVE.	02							0			
12446981	5001	WATER	5350.		Gallons	5350.	5350.	0.	0.00	40.13	06/20/2018	26600	07/20/2018	27135
12446981	5001	WATER	3230.		Gallons	3230.	3230.	0.	0.00	30.93	07/20/2018	27135	08/20/2018	27458
12446981	5001	WATER	3010.		Gallons	3010.	3010.	0.	0.00	29.97	08/20/2018	27458	09/20/2018	27759
12446981	5001	WATER	2760.		Gallons	2760.	2760.	0.	0.00	30.71	09/20/2018	27759	10/22/2018	28035
12446981	5001	WATER	1920.		Gallons	1920.	1920.	0.	0.00	28.67	10/22/2018	28035	11/19/2018	28227
12446981	5001	WATER	2100.		Gallons	2100.	2100.	0.	0.00	29.10	11/19/2018	28227	12/20/2018	28437
12446981	5001	WATER	2700.		Gallons	2700.	2700.	0.	0.00	30.56	12/20/2018	28437	01/22/2019	28707
12446981	5001	WATER	2090.		Gallons	2090.	2090.	0.	0.00	29.08	01/22/2019	28707	02/20/2019	28916
12446981	5001	WATER	1790.		Gallons	1790.	1790.	0.	0.00	28.35	02/20/2019	28916	03/18/2019	29095
12446981	5001	WATER	2600.		Gallons	2600.	2600.	0.	0.00	30.32	03/18/2019	29095	04/17/2019	29355
12446981	5001	WATER	2140.		Gallons	2140.	2140.	0.	0.00	29.20	04/17/2019	29355	05/20/2019	29569
12446981	5001	WATER	2340.		Gallons	2340.	2340.	0.	0.00	29.69	05/20/2019	29569	06/19/2019	29803
12446981	5001	WATER	19780.		Gallons	19780.	19780.	0.	0.00	153.95	06/19/2019	29803	07/17/2019	31781
Grand Totals														
					WATER	51810.	-51810.	0.	0.00	520.66			0	

Handwritten total: 32,030

Number of Accounts: 1
 Number of Locations: 1
 Account/Location Combinations: 1

Handwritten number: 17

CEDAR KEY WATER AND SEWER DISTRICT

REQUEST FOR BILL ADJUSTMENT

Date: 8/6/2019

Name: Alice Lattimer

Name on Account if Different: _____

Physical Address of Account: 11431 SW 154th Avenue

Description of water loss including dates over which loss occurred:

Pipe in yard burst and customer had found and repaired.

Have you requested another adjustment over the prior 3 years? Yes _____ No


Signature

Submit:

Mail: CKWSD, P.O. Box 309, Cedar Key, FL, 32625.
Email: alicia@ckwater.org
Fax: 866-278-7502
Hand: 510 3rd Street, Cedar Key.

RESOLUTION NO: 2019-01

A RESOLUTION OF THE CEDAR KEY WATER AND SEWER DISTRICT AMENDING RATES FOR WATER AND SEWER CHARGES; PROVIDING INSTRUCTIONS TO THE CODIFIER; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the Cedar Key Water and Sewer District owns and operates a water and wastewater system as part of a combined and integrated water and wastewater system; and

WHEREAS, the District provides potable water and wastewater treatment services to customers within its geographical boundaries as established by the Legislature of the State of Florida; and,

WHEREAS, in order for the District to provide high-quality water and wastewater services, it is necessary that rates be charged for such services that are sufficient to meet all of the obligations of the District; and

WHEREAS, the District has an obligation to insure that sufficient revenues are generated to cover all existing and anticipated expenditures for the water and wastewater system; and

WHEREAS, outstanding revenue bonds of the District require establishment of proper and adequate rates and charges for both water and wastewater services in order to pay for necessary operation, maintenance, expansion and debt service requirements of the district, all of which are proper and equitable, and necessary to avoid such expense having to be paid from other revenue or tax sources; and,

WHEREAS, it is incumbent upon the District to collect rates in as equitable a manner as possible; and

WHEREAS, the District Board finds that rate increases adopted by this resolution are fair, equitable and necessary to carry out the responsibilities of the District.

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE CEDAR KEY WATER AND SEWER DISTRICT:

Section 1. Water Rates.

Section 5.02 of the District Resolutions is hereby amended as follows:

5.02 Water Rates

Base Service Availability Charge:

Small User: \$~~24.00~~ 25.00

Large User: \$~~66.00~~ 68.00

Plus the following usage charges:

Number of Gallons	Rate per 1,000 Gallons Used
0 to 3,000	\$2.43 <u>2.50</u> (\$.002530/gallon)
3,001 to 6,000	\$4.56 <u>4.70</u> (\$.00470/gallon)
6,001 to 9,000	\$6.43 <u>6.62</u> (\$.00662/gallon)
9,001 and up	\$8.32 <u>8.57</u> (\$.00857/gallon)

Section 2. Sewer Rates.

Section 5.03 of the District Resolutions is hereby amended as:

5.03 Sewer Rates.

Base Service Availability Charge:

Small User: \$~~23.00~~ 24.00

Large User: \$~~63.00~~ 65.00

Plus the following usage charges:

Number of Gallons	Rate per 1,000 Gallons Used
0 to 3,000	\$1.97 <u>2.03</u> (\$.00197/gallon)
3,001 to 6,000	\$3.99 <u>4.11</u> (\$.00399/gallon)
6,001 to 9,000	\$5.79 <u>5.96</u> (\$.00579/gallon)
9,001 and up	\$7.58 <u>7.81</u> (\$.00758/gallon)



Section 3. Amendment and Codification.

In Sections 1 and 2 above, language underlined shall be added; language struck through shall be deleted. The changes in Sections 1 and 2 above shall be incorporated into the District's codified resolutions.

Section 4. Effective Date.

This Resolution shall take effect upon final adoption, with the newly adopted rates to be applied as of October 1, 2019.

On first reading passed by a vote of _____ to _____ on the 12th day of August, 2019.

On second reading passed by a vote of _____ to _____ on the 9th day of September, 2019.

CEDAR KEY WATER
AND SEWER DISTRICT

BY: _____
Stephen Rosenthal, Chairperson

ATTEST:

(SEAL)

Secretary

RESOLUTION NO: 2019-02

**A RESOLUTION OF THE BOARD OF COMMISSIONERS
OF THE CEDAR KEY WATER AND SEWER DISTRICT;
AMENDING THE FISCAL YEAR 2018-2019 BUDGET;
PROVIDING FOR POSTING ON THE DISTRICT'S
WEBSITE; AND ESTABLISHING AN EFFECTIVE DATE.**

WHEREAS, the Cedar Key Water and Sewer District Board of Commissioners has adopted a final budget for Fiscal Year 2018-2019 by Resolution 2018-13; and

WHEREAS, from time to time during the normal conduct of the District's operations, situations arise requiring amendments to the District's adopted budget; and

WHEREAS, Section 189.016, Florida Statutes, authorizes a special district to amend its budget by resolution provided such resolution is posted on the district's website immediately upon adoption and thereafter for two years.

**NOW THEREFORE BE IT RESOLVED BY THE BOARD OF
COMMISSIONERS OF THE CEDAR KEY WATER AND SEWER DISTRICT:**

Section 1. The Fiscal Year 2018-2019 Budget, First Amendment, as attached hereto as Exhibit A is hereby adopted.

Section 2. This Resolution shall take effect upon final adoption and shall be posted on the District's website for a period of two years.

Passed by a vote of _____ to _____ on the 12th day of August, 2019.

CEDAR KEY WATER
AND SEWER DISTRICT

BY: _____
Stephen Rosenthal, Chairperson

ATTEST:

(SEAL)

Ann Richburg, Secretary

CEDAR KEY WATER AND SEWER DISTRICT
2018-2019 FINAL BUDGET; FIRST AMENDMENT

ACCT	NAME	AMOUNT
INCOME		
305	Water Charges	445,000
310	Sewer Charges	389,000
315	Ad Valorem Tax	203,712
320	City Solid Waste Billing	0
325	Penalties	2,000
330	Earned Interest	12
335	New Meter Charges	2000
340	Rent	4,600
350	Miscellaneous	500
360	Carry Forward	50,000
365	Meter Installation	1,000
382	Grant: Legislative 2016	180,000
383	Grant: State SRF	0
386	Grant: SRWMD	95,000
TOTAL INCOME		\$1,372,824
EXPENSE		
GENERAL ADMINISTRATIVE		
Payroll		
510.01	Salaries	219,200
510.02	Social Security/Medicare	16,800
510.03	Retirement	27,300
510.04	Health, Dental, Life	51,400
510.05	Workers Compensation	6,600
	Total Payroll	321,300
Office		
520.01	Supplies	2,000
520.02	Postage and Shipping	6,000
520.03	Copier, Comp., Billing, Etc.	4,500

ACCT	NAME	AMOUNT
520.04	Printing and Copying	1,500
	Total Office	14,000
	Utilities	
530.01	Fuel for Equipment	6,000
530.02	Solid Waste Disposal	1,700
530.03	Telephone	9,000
	Total Utilities	16,700
	Professional Fees	
540.01	Audit and Accounting	17,000
540.02	Management/Legal	54,000
540.03	Property Appraiser's Fee	6,000
540.04	Water/Wastewater Operator	5,000
	Total Professional Fees	82,000
	General Repair and Maintenance	
550.01	Vehicle	4,000
550.02	Equipment and Tools	55,000
550.03	Building	35,000
550.04	Supplies	2,500
550.05	New Tools	4,000
	Total General R & M	100,500
	Other	
560.01	Property/Liability Ins.	43,300
560.02	Election Expenses	1,000
560.03	Continuing Education	1,800
560.04	Annual Fees and Dues	2,000
560.05	Ads and Publications	500
560.06	Miscellaneous	2,000
560.07	Contingency	17,124
	Total Other	67,724
	TOTAL GENERAL ADMINISTRATIVE	\$602,224

ZIC

ACCT	NAME	AMOUNT
	DIRECT WATER EXPENSES	
	Chemicals and Filters	
610.01	Chemicals	40,000
610.02	Miex Resin	36,000
610.03	TwinOxide Installation, Rent, Chemicals	90,000
610.04	RO Filters and Membranes	0
	Total Chemicals and Filters	166,000
	Laboratory	
620.01	In House Lab	1,000
620.02	Outside Lab	2,500
620.03	Instrument Calibration	3,500
	Total Laboratory	7,000
	Regulatory	
630.01	Permits	1,000
	Total	1,000
	Repairs and Maintenance	
640.01	Piping and Distribution	15,000
640.02	Equipment	25,000
640.03	Building and Grounds	3,000
640.04	Water Tower Maintenance	35,500
640.05	Generators: Annual Maintenance	2,250
	Total R & M	80,750
	Utilities	
650.01	Electric	20,000
650.02	Propane	400
650.03	Telephone	2,000
	Total Utilities	22,400
	Other	
660.01	Professional Fees: Misc	90,000

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ACCT	NAME	AMOUNT
660.04	Professional Fees: Water Plant	
660.20	Contingency	9,500
	Total Other	99,500
	Capital Expenditures	
670.02	Water Plant Construction	0
	Total Capital Expenditures	-
	Loans	
680.05	RD--Water System Interest	31,000
680.06	RD--Water System Principal	16,000
	Total Loans	47,000
	TOTAL DIRECT WATER EXPENSES	\$423,650
	DIRECT WASTEWATER EXPENSES	
	Chemicals and Filters	
710.01	Chemicals	36,000
	Total Chemicals and Filters	36,000
	Laboratory	
720.01	In House Lab	1,500
720.02	Outside Lab	13,000
720.03	Instrument Calibration	3,600
	Total Laboratory	18,100
	Regulatory	
730.01	Permits	200
730.02	Biosolids Hauling	45,000
	Total Regulatory	45,200

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ACCT	NAME	AMOUNT
	Repairs and Maintenance	
740.01	Piping and Distribution	5,000
740.02	Equipment	15,000
740.03	Building and Grounds	1,000
740.04	Generator: Annual Maintenance	1,150
	Total R & M	22,150
	Utilities	
750.01	Electric	20,000
750.02	Propane	1,000
	Total Utilities	21,000
	Other	
760.01	Professional Fees: WWTP Permit Renewal	4,000
760.02	Contingency	5,500
	Total Other	9,500
770	Capital Expenditures	
770.01	Bridge 1, 2, 3, Drills	195,000
	Total Capital Expenditures	
TOTAL DIRECT WASTEWATER EXPENSES		\$346,950
TOTAL EXPENSES		\$1,372,824
SURPLUS/DEFICIT		\$0

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**Cedar Key Water and Sewer District
General Manager Report
August 12, 2019**

1. Water Plant

Chlorine Dioxide Test: The test itself is going well, but we continue to have problems with the analyzers on the wall. We are able to use the handheld Palintest for purposes of conducting the pilot test, but will need to get the analyzers fixed prior to complete conversion to chlorine dioxide. We are in the somewhat lengthy phase where we are moving towards stability in the levels of chlorine dioxide at the plant and in the distribution system. In the meantime, chlorine is kept at normal levels.

2. Wastewater Treatment Plant Permit Renewal

The permit has been issued with no changes to the operation of the plant and minor changes to reporting requirements.

3. Wastewater Bridge Lines Directional Drills

Construction began on August 5 and all is going well.

4. New Communication Tower

Due to some issues with the Levy County Planning Department, the start of construction is now estimated to be in September. There may be a public hearing on the tower.

5. Downtown Building Exterior Repair and Painting

I requested a quote from DKI for the repair and painting of the downtown building (24-28). DKI did a very good job on the interior after Hermine and this seems to be a very reasonable quote—it is about half of what was estimated by a local contractor for budget purposes. We put \$32,000 in the budget for this job and I recommend we accept the bid from DKI in the amount of \$15,652.69, and move ahead with this work.

6. Surplus Tanks

We were asked by the City to remove the two 6,000-gallon tanks from the City parking lot that were formerly used for the irrigating the park with reclaimed water. They have been moved to the water plant property and are being stored there. James can think of no District use for these tanks, and there has been at least one expression of interest in purchasing one or both of the tanks by a local person. I recommend that the Board declare the tanks to be surplus, and then that they be advertised for sale to the highest bidder.

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7. 2019-2020 Budget

I have attached an updated draft budget for next fiscal year 2019-2020 (29-31), with the following significant features:

- Includes a 3% increase in all rates, and leaves the millage rate at 1.2, the same as last year.
- Includes 3% COL increase for employees.
- Includes a \$500/month increase for the attorney/general manager.
- Includes purchase of one new pickup truck.
- Includes \$60,000 for repairs to WWTP.
- Includes a total of \$55,000 for contingency.

Unless the Board schedules workshops, this will be the last opportunity to review the budget prior to the Preliminary Budget Hearing on September 9.

Schedule for TRIM compliance:

- July Board Meeting: Set current year proposed millage rate and set date, time, and place of tentative budget hearing.
- By August 24: TRIM Notices go out.
- September 9: Tentative Budget Hearing
- September 19: Publish Newspaper Notice
- September 23: Final Budget Hearing
- By September 26: Budget Resolutions to Property Appraiser
- By October 22: Certificate of Compliance to Department of Revenue and post final budget on website

8. Groundwater Levels

DATE	ROSEWOOD	SUWANNEE	NOTE
1.1.12	7.62	1.64	6 months before saltwater intrusion
5.23.12	6.67	-.54	Near start of intrusion event
8.1.12	9.76	3.76	Near end of intrusion event
1.1.18	10.46	3.53	Start of 2018
1.1.18	11.50	4.61	Start of this year
6.22.19	10.76	3.47	Previous reading
8.03.19	11.23	4.51	Current



Restoring Property in Florida Since 1979

14619 Nw US Hwy 441, Alachua, FL 32615
Office: 352-378-6003 Fax: 888-386-6459
Email: Claims@DreyersDKI.com
FEIN#: 593313452

Client: Cedar Key Water & Sewer Dept
Property: 510 3rd Street
Cedar Key, FL 32625

Home: (352) 317-7431

Operator: JDREYER7

Estimator: Cameron Davison
Position: Project Manager
Company: Dreyer's DKI
Business: 14619 NW US Hwy 441
Alachua, FL 32615

Business: (352) 812-6427
E-mail: cameron@dreyersdki.com

Type of Estimate: <NONE>

Date Entered: 7/10/2019

Date Assigned:

Price List: FLGA8X_JUL19

Labor Efficiency: Restoration/Service/Remodel

Estimate: CEDARKEY

Thank you for choosing Dreyer's DKI for your Damage Repair needs. Listed below you will find an estimate of the work necessary to restore the above mentioned property to a pre-loss condition using materials and workmanship of like kind and quality at rates which are reasonable and customary for the local market.

The line item pricing in this estimate does not represent the actual cost of good or services. Pricing for this project is based on the entire scope of work and may change subsequent to any modifications of the scope, quality or scheduling constraints.

Any change to this original estimate including but not limited to material upgrades, code requirements, and hidden or unforeseen damages will be included in a separate estimate unless otherwise noted.

Dreyer's DKI is a full-service restoration contractor specializing in residential property mitigation, content cleaning, and damage repair services.

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Restoring Property in Florida Since 1979

14619 Nw US Hwy 441, Alachua, FL 32615
 Office: 352-378-6003 Fax: 888-386-6459
 Email: Claims@DreyersDK1.com
 FEIN#: 593313452

**CEDARKEY
 Water Treatment**

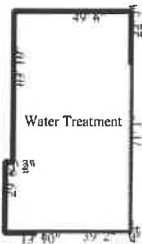


Office Building

Height: Peaked

2,356.20 SF Walls	3,204.32 SF Ceiling
5,560.52 SF Walls & Ceiling	3,186.25 SF Floor
354.03 SY Flooring	239.90 LF Floor Perimeter
240.59 LF Ceil. Perimeter	

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	O&P	TOTAL
5. Remove Gutter / downspout - aluminum - up to 5"	80.00 LF	0.42	0.00	0.00	6.72	40.32
8. Haul debris - per pickup truck load - including dump fees	1.00 EA	115.14	0.00	0.00	23.02	138.16
3. Clean stucco	2,356.20 SF	0.00	0.46	1.65	216.78	1,302.28
1. Seal & paint stucco	2,356.20 SF	0.00	1.41	44.53	664.44	4,031.21
9. Stucco Plasterer - per hour	22.00 HR	0.00	45.38	0.00	199.68	1,198.04
To repair window sills						
17. Commercial Supervision / Project Management - per hour	2.00 HR	0.00	58.51	0.00	23.40	140.42
Totals: Office Building				46.18	1,134.04	6,850.43



Water Treatment

Height: 23'

4,182.65 SF Walls	4,715.25 SF Ceiling
8,897.91 SF Walls & Ceiling	4,715.25 SF Floor
523.92 SY Flooring	181.85 LF Floor Perimeter
181.85 LF Ceil. Perimeter	

Missing Wall

71' 1" X 23'

Opens into Exterior

Missing Wall

39' 2" X 23'

Opens into Exterior

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	O&P	TOTAL
18. Carpenter - General Framer - per hour	45.00 HR	0.00	60.53	0.00	544.78	3,268.63
To replace and repair damaged / rotten siding						
20. Seal & paint wood siding	3,782.65 SF	0.00	1.44	103.27	1,089.40	6,639.69
21. Clean siding - wood	3,782.65 SF	0.00	0.38	2.65	287.48	1,727.54





Restoring Property in Florida Since 1979

14619 Nw US Hwy 441, Alachua, FL 32615
 Office: 352-378-6003 Fax: 888-386-6459
 Email: Claims@DreyersDKI.com
 FEIN#: 593313452

CONTINUED - Water Treatment

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	O&P	TOTAL
22. Commercial Supervision / Project Management - per hour	2.00 HR	0.00	58.51	0.00	23.40	140.42
Totals: Water Treatment				105.92	1,945.06	11,776.28
Total: Water Treatment				152.10	3,079.10	18,626.71

Labor Minimums Applied

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	O&P	TOTAL
7. Gutter labor minimum	1.00 EA	0.00	151.07	0.00	30.22	181.29
Totals: Labor Minimums Applied				0.00	30.22	181.29
Line Item Totals: CEDARKEY				152.10	3,109.32	18,808.00

Grand Total Areas:

6,538.85 SF Walls	7,919.57 SF Ceiling	14,458.42 SF Walls and Ceiling
7,901.50 SF Floor	877.94 SY Flooring	421.75 LF Floor Perimeter
0.00 SF Long Wall	0.00 SF Short Wall	422.45 LF Ceil. Perimeter
7,901.50 Floor Area	8,079.73 Total Area	6,538.85 Interior Wall Area
7,157.28 Exterior Wall Area	537.33 Exterior Perimeter of Walls	
0.00 Surface Area	0.00 Number of Squares	0.00 Total Perimeter Length
0.00 Total Ridge Length	0.00 Total Hip Length	

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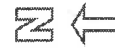
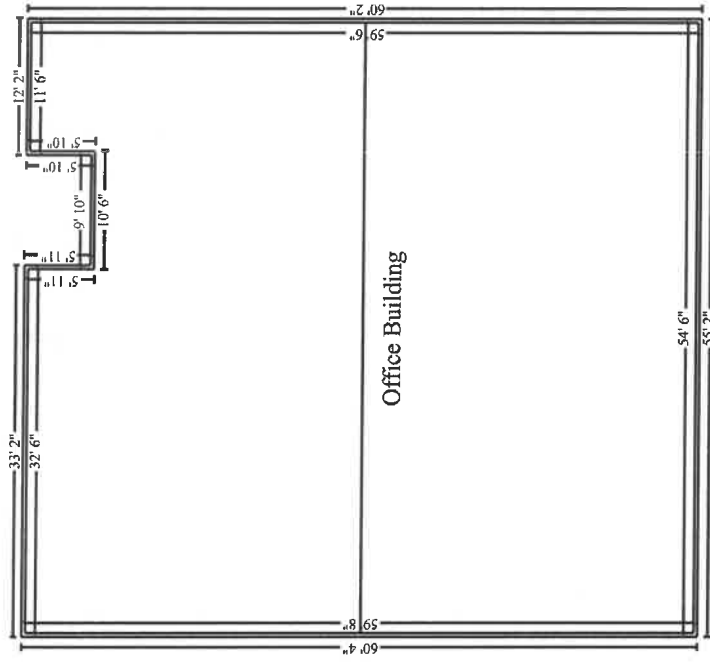
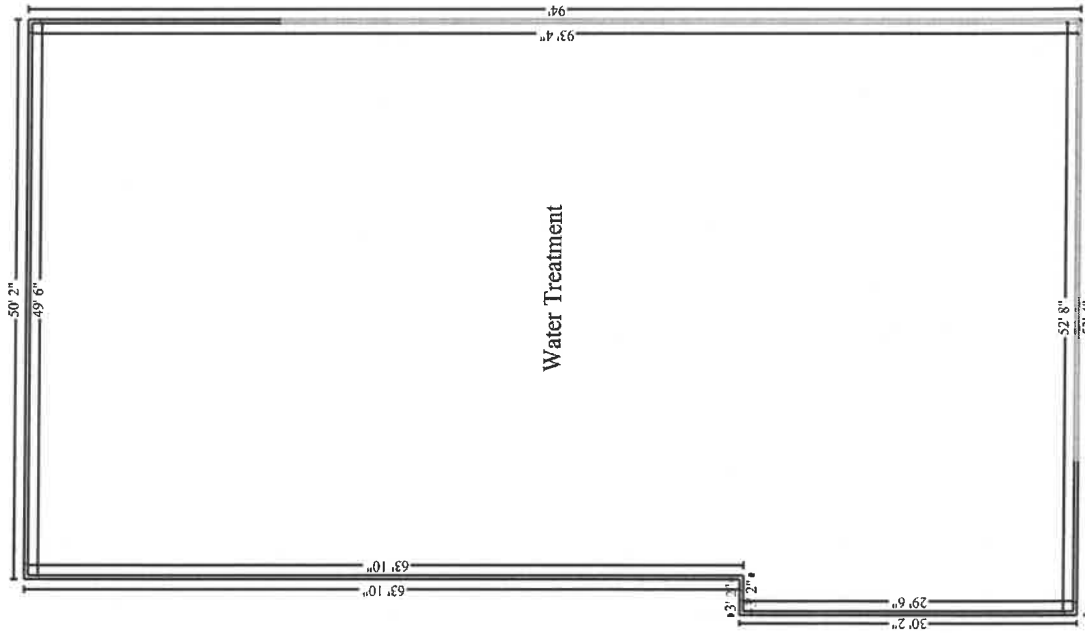
Restoring Property in Florida Since 1979

14619 Nw US Hwy 441, Alachua, FL 32615
Office: 352-378-6003 Fax: 888-386-6459
Email: Claims@DreyersDKI.com
FEIN#: 593313452

Summary

Line Item Total	15,546.58
Overhead	1,554.66
Profit	1,554.66
Material Sales Tax	152.10
Replacement Cost Value	\$18,808.00
Net Claim	\$18,808.00

Cameron Davison
Project Manager



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CEDAR KEY WATER AND SEWER DISTRICT

2019-2020 BUDGET: DRAFT 6.10.19 (3% Increase in Gallons and All Bases; Same Millage)

ACCT	NAME	2019 BUDGET	2019 ACTUAL	2020 PROPOSED	NOTES
INCOME			Based on 8 mos		
305	Water Charges	445,000	441,291	460,000	3% increase Bases and Gallons
310	Sewer Charges	389,000	368,237	403,000	3% increase in Bases and Gallons
315	Ad Valorem Tax	203,712		213,000	Same Millage: 1.2000; Higher Taxable Value
325	Penalties	2,000	3,525	2,500	
330	Earned Interest	12	21	20	
335	New Meter Charges	2,000	900	1,000	
340	Rent	4,600	6,400	16,500	Rent: NexTower: 10,800; Next Edge: 1,200; Bright House: 4,500
350	Miscellaneous	500	6,585	3,500	Sale of Saturn: \$3,000
360	Carry Forward	50,000		50,000	A conservative estimate.
365	Meter Installation	1,000	540	1,000	
382	Grant: Legislative 2016	180,000	50,000	50,000	
TOTAL INCOME		\$1,097,824	\$877,499	\$1,200,520	
EXPENSE					
GENERAL ADMINISTRATIVE					
Payroll					
510.01	Salaries	219,200	254,343	285,460	With 3% COL and 3% Overtime
510.02	Social Security/Medicare	16,800	18,906	17,787	With 3% COL and 3% Overtime
510.03	Retirement	27,300	28,320	29,174	With 3% COL and 3% Overtime
510.04	Health, Dental, Life, Vision	51,400	51,400	51,400	Health: 50,124; Dental: 445; Life: 281; Vision: 546
510.05	Workers Compensation	6,600	8,222	8,000	
Total Payroll		321,300		391,821	
Office					
520.01	Supplies	2,000	1,554	2,000	
520.02	Postage and Shipping	6,000	3,970	4,500	
520.03	Copier, Comp., Billing, Etc.	4,500	5,767	6,000	
520.04	Printing and Copying	1,500	1,005	1,500	
Total Office		14,000		14,000	
Utilities					
530.01	Fuel for Equipment	6,000	6,429	6,500	
530.02	Solid Waste Disposal	1,700	2,224	2,250	
530.03	Telephone	9,000	7,928	8,000	
Total Utilities		16,700		16,750	
Professional Fees					
540.01	Audit and Accounting	17,000	17,750	18,000	
540.02	Management/Legal	54,000	54,000	60,000	\$500/month increase for JKM
540.03	Property Appraiser's Fee	6,000	6,000	6,000	
540.04	Water/Wastewater Operator	5,000	1,898	5,000	Continue TwoFold Contract
Total Professional Fees		82,000		89,000	
General Repair and Maintenance					
550.01	Vehicle	4,000	5,490	25,000	Includes 1 new pick up.
550.02	Equipment and Tools	55,000	1,650	2,000	2019 included purchase of vacuum trailer.
550.03	Building	35,000	216	2,000	2019 included rehab of office/WWTP bldg.
550.04	Supplies	2,500	1,983	2,500	
550.05	New Tools	4,000	2,945	4,000	
Total General R & M		100,500		35,500	
Other					
560.01	Property/Liability Ins.	43,300	43,000	43,300	
560.02	Election Expenses	1,000	0	1,000	
560.03	Continuing Education	1,800	1,178	1,800	
560.04	Annual Fees and Dues	2,000	1,832	2,000	
560.05	Ads and Publications	500	960	750	
560.06	Miscellaneous	2,000	1,130	2,000	
560.07	Contingency	17,124	-	15,074	Odd number to achieve balanced budget.
Total Other		67,724		65,924	
570	Capital Expenditures	0	0	0	
Total Capital Expenditures		0	0	0	
TOTAL GENERAL ADMINISTRATIVE		\$602,224	\$530,100	\$612,995	

ACCT	NAME	2019 BUDGET	2019 ACTUAL	2020 PROPOSED	NOTES
	DIRECT WATER EXPENSES				
	Chemicals and Filters				
610.01	Chemicals	40,000	57,017	60,000	
610.02	Miex Resin	36,000	0	36,000	
610.03	TwinOxide Installation, Rent, Chemicals	90,000	90,000	74,000	
610.04	RO Filters and Membranes	0	0	0	
	Total Chemicals and Filters	166,000		170,000	
	Laboratory				
620.01	In House Lab	1,000	870	1,000	
620.02	Outside Lab	2,500	1,613	2,500	
620.03	Instrument Calibration	3,500	3,500	3,500	
	Total Laboratory	7,000		7,000	
	Regulatory				
630.01	Permits	1,000	650	1,000	
	Total	1,000		1,000	
	Repairs and Maintenance				
640.01	Piping and Distribution	15,000	22,445	20,000	
640.02	Equipment	25,000	7,494	15,000	
640.03	Building and Grounds	3,000	0	3,000	
640.04	Water Tower Maintenance	35,500	35,500	35,500	
640.05	Generators: Annual Maintenance	2,250	2,250	2,250	
	Total R & M	80,750		75,750	
	Utilities				
650.01	Electric	20,000	18,456	20,000	
650.02	Propane	400	583	600	
650.03	Telephone	2,000	3,610	3,500	
	Total Utilities	22,400		24,100	
	Other				
660.01	Professional Fees: Misc	90,000	90,000		
660.04	Professional Fees: Water Plant	-			
660.20	Contingency	9,500	0	20,000	
	Total Other	99,500		20,000	
	Capital Expenditures				
670.02	Water Plant Construction	0		0	
	Total Capital Expenditures	0		-	
	Loans				
680.05	RD--Water System Interest	31,000	31,000	31,000	
680.06	RD--Water System Principal	16,000	16,000	17,000	
	Total Loans	47,000		48,000	
	TOTAL DIRECT WATER EXPENSES	\$423,650	\$380,988	\$345,850	

ACCT	NAME	2019 BUDGET	2019 ACTUAL	2020 PROPOSED	NOTES
	DIRECT WASTEWATER EXPENSES				
	Chemicals and Filters				
710.01	Chemicals	36,000	27,102	30,000	
	Total Chemicals and Filters	36,000		30,000	
	Laboratory				
720.01	In House Lab	1,500	900	1,500	
720.02	Outside Lab	13,000	8,370	13,000	Added: \$2,300 for mileage.
720.03	Instrument Calibration	3,600	3,600	3,600	
	Total Laboratory	18,100		18,100	
	Regulatory				
730.01	Permits	200	1,000	200	High amount last year for WWTP 5-year permit.
730.02	Biosolids Hauling	45,000	48,510	50,000	
	Total Regulatory	45,200		50,200	
	Repairs and Maintenance				
740.01	Piping and Distribution	5,000	6,885	6,000	
740.02	Equipment	15,000	26,721	25,000	
740.03	Building and Grounds	1,000	0	60,000	Includes repairs to WWTP.
740.04	Generator: Annual Maintenance	1,150	1,375	1,375	
	Total R & M	22,150	34,981	92,375	
	Utilities				
750.01	Electric	20,000	27,453	30,000	
750.02	Propane	1,000	512	1,000	
	Total Utilities	21,000		31,000	
	Other				
760.01	Professional Fees: WWTP Permit Renewal	0	2,000	0	
760.02	Contingency	9,500	0	20,000	
	Total Other	9,500		20,000	
770	Capital Expenditures				
770.01	Bridge 1, 2, 3, Drills	100,000		-	
	Total Capital Expenditures	100,000			
	TOTAL DIRECT WASTEWATER EXPENSES	\$251,950	\$154,428	\$241,675	
	TOTAL EXPENSES	\$1,277,824	\$1,065,516	\$1,200,520	
	SURPLUS/DEFICIT	-\$180,000	-\$188,017	\$0	

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